



**ST. PETER'S EPISCOPAL CATHEDRAL
HELENA, MT**

Chapter Trust to the Search Committee

St. Peter's is about to embark on a most extraordinary journey together as we prepare to call a new dean. It is now time to take account of where we are today in our parish life and determine what our future is to be, through the grace of God. To accomplish this task, the Chapter of St. Peter's presents the following trust to the Search Committee:

- ❖ Conduct a search for a new dean in accordance with diocesan processes, working together as a strong, effective team, respecting, and holding confidences in all matters.
- ❖ Develop a plan for conducting the search process with the guidance of the Canon to the Ordinary. Share the plan with the Chapter and the parish by providing regular updates on progress. Providing progress reports to the Chapter during regularly scheduled Chapter meetings.
- ❖ Conduct a Self-Study, develop a Parish Profile and the Office of Transition Ministry Portfolio. We request that this work be accomplished through means that are inclusive of all parishioners.
- ❖ Develop and manage a budget for search expenses including: conducting the Self-Study; publishing and distributing the Parish Profile; travel costs for Search Committee members or dean candidates; and estimated relocation costs for the new dean. The budget should be submitted to the Chapter for approval.
- ❖ During its search, the committee will not discriminate based on race, national origin, disability, sex, or age. The candidate's theology should be consistent with the views and mission of the Diocese of Montana and in concert with St. Peter's mission and goals.
- ❖ At the end of the process, present candidates for the Chapter's consideration and approval. Arrange or a meeting or other type of gathering with the candidate and Chapter members. Upon approval of the final candidate, a Letter of Agreement and Salary package will be determined by the Chapter.

The Chapter agrees to: provide financial support to the Committee's efforts, as needed; offer guidance and counsel, when requested; address your concerns, when raised; and provide prayerful support always for your important task.

Adopted by Chapter on April 23, 2024.

Scott Leak, Senior Warden

Vicky Tiberi, Clerk of the Chapter